



Campus Improvement Team Sign-In Sheet

Meeting Information			
Date	March 6 2018	Time	2:30 PM-4:30 PM

CIT Members Present		
Name	Signature	Role
Elizabeth Maldonado		Principal
Victor Montes		Assistant Principal
Deanna Bague		Assistant Principal
Evangelina Rogers		Active Learning Leader/Facilitator
Luis Castaneda		Active Learning Leader
Fernando Valdez		Testing Coordinator
Humberto Diaz		Special Ed Coach
April Wilson		Teacher
Pablo Saenz		Teacher
Jose Gallegos		Teacher
Elsa Estrada		Teacher
Emilio Villegas		Business Representative
Steven Mena		AVID Teacher
Daniel Blanco		Department Head
Bradley Moore		Department Head
Claudia Muñoz		Department Head
Sara Aguirre		District Member
Cynthia Martinez		Parent
Edna Ramirez		Parent
Bert Cisneros		Staff Member
Jessie Sustaita		Community Member
Daniel Chavez		Social Worker
Iveth Garduno		Counselor

John A. Martinez

Police Officer

Campus Improvement Team Meeting xx/xx/xx

Next Meeting: xx/xx/xxxx @xx:xx

JOSEFINA NIETO

- P.E.L.



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Chris Ovell	<i>Cl Ovell</i>	Barnes & Noble
Luz Favela	<i>Luz Favela</i>	Jacobs PM
ROSA FONDER	<i>Rosa Fonder</i>	JACOBS, PROJECT ENGINEER
Luis Marquez	<i>Luis Marquez</i>	Jacobs PM
Victor Montes	<i>Victor Montes</i>	H.P. Henderson
Claudia Munoz	<i>Claudia Munoz</i>	Teacher - Henderson
John A. Martinez	<i>John A. Martinez</i>	Police OFFICER
DANIEL H. BLANCO	<i>Daniel H. Blanco</i>	TEACHER - HENDERSON
Steven Menz	<i>Steven Menz</i>	TEACHER - HENDERSON
Bradley Moore	<i>Bradley Moore</i>	Teacher - Henderson
Daniel Chavez	<i>Daniel Chavez</i>	ECF Intervention
Humberto Diaz	<i>Humberto Diaz</i>	SPEED Coach - Henderson
Elsa Estrada	<i>Elsa Estrada</i>	Class Teacher - Henderson
Luis Castaneda	<i>Luis Castaneda</i>	Henderson Middle - ALL
JOSEFINA NIETO	<i>Josefina Nieto</i>	PARENTAL Eng. LEADER
Fabio Saenz	<i>Fabio Saenz</i>	Henderson - Teacher



Campus Improvement Team Meeting Agenda

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Agenda	
Topics	Presenter(s)
Topic 1 Introductions	<ul style="list-style-type: none"> • E. Rogers • CIT Introductions of CIT members present
Topic 2 Minutes from February, 2018	<ul style="list-style-type: none"> • E. Rogers • Mr. Mejia, teacher of the year. CIT presented Mr. Mejia his Teacher of the Year Title • Our campus had a total of 156 students for Saturday School. The PBIS Rewards is helping the campus increase Saturday School numbers. • Students are following the PBIS Campus Rules • It is a slow process, but every teacher must follow and participate using the PBIS Rewards • The PBIS Rewards was reviewed last year during the Campus Assessment • Mr. Montes and Mr. Castaneda will be attending an APPLE Training soon • Mrs. Rogers went to a five-day technology in-service. Ms. Cassandra will be training teachers on Thursday. She will be at campus twice a month for additional teacher support. As for Verizon they will pick up IPADS as soon as students receive their MAC's • This year's budget might bring forward concerns with possible teacher cuts for next year.
Topic 3 Summer school	<p>E. Maldonado</p> <ul style="list-style-type: none"> • Summer School will be held on campus this year. Units A and B will be used for summer school. June 11-22; Test June 25-28 • Enrichment: Chess, Robotics, Video Production; Creative Writing, Gaming and Coding However, the following 3 years campus will not have summer school.
Topic 4 New School Name Nominations	<p>E. Maldonado (Ms. Wilson)</p> <ul style="list-style-type: none"> • Meeting held last Tuesday: 7 nominations were given. Additional time has been given to accept more nominations • Some names that are being considered are as follows: Diana Natalacio; Polly Harris; Elman Chapa • Teachers report to departments; Contest in classes to submit names (geographical or name of a person who has passed on)
Topic 5 Values of Family Engagement	<p>E. Maldonado (Ms. Nieto)</p> <ul style="list-style-type: none"> • Episd.org Family Engagement • 1% of Title 1 is to be used for parents for hospitality, supplies, etc. • Provide assistance to kids like tutoring, etc. • No Child Left Behind Act Sect. 1118 • PBIS Rewards is helping with behavior as well as connecting with parents



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	<ul style="list-style-type: none"> Promotion of Parental Involvement has been higher Survey ratings are going up on campus
<p>Topic 6 School budget/staffing/schedule</p>	<p>E. Maldonado</p> <ul style="list-style-type: none"> Due to Charter schools and lower enrollment budget is affected by (\$98,600) CIT approved the school budget Students' income verification and free lunch applications do determine Title 1 budget Personnel budget is lower; Teachers should attempt to apply for grants for support next year Staffing is ongoing Not next year, but the following year we will go to block scheduling including a homeroom for SEL
<p>Topic 7 Next year's Mac books and lockers</p>	<p>E. Maldonado</p> <ul style="list-style-type: none"> Students will have their MacBooks in the bag provided by district Pros of no locker, less tardies, kids have all they need, not congregating in the halls Cons, students having to carry heavy loads CIT will discuss at next meeting
<p>Topic 8 School Safety</p>	<p>Officer Martinez</p> <ul style="list-style-type: none"> Ms. Maldonado sent a survey for teachers to answer due by 3/20/18 More threats are going around schools but not being referred to police. They are being forwarded from person to person which makes it harder to track. Need to be reported A.S.A.P. Fire Drills are on Calendar of Events. Important to keep doors closed no matter what during lockdowns Important to have back gate locked
<p>Topic 9 Cell Phones</p>	<p>E. Maldonado</p> <ul style="list-style-type: none"> Cell phones need to be picked up at beginning of classes as students are using them in class Practice to not have them for STAAR
<p>Top 10 Henderson Coordination Meeting</p>	<p>Luis Marquez and Luz Favela</p> <ul style="list-style-type: none"> Victor Montes named as second in command Phase 1 to get rid of Unit E Technology lab to be moved out after STAAR and another lab will be opened There will be a structure built to house instruments (structure will need to be climate controlled) Band will be moved in the portable Choir/Orchestra will be moved into Unit B Science labs Need to make sure there is access to soccer fields either in the back or in coordination with Clardy They need to check soil and need to coordinate with maintenance; 2007 plans for football field has all the info needed Various safety features will be added to the school Clear backpacks are something that can be implemented



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	<ul style="list-style-type: none"> • Projected Completion April 2022 • November 2018 official groundbreaking • Safety meetings will be conducted during construction • Students and staff need to be patient and take care of materials and equipment around school
Topic 11 School celebrations	CIT committee <ul style="list-style-type: none"> • Basketball teams did well • Chess team 1st place at Wiggs Invitational as well as at Eastwood. Currently working with Grandmaster. Leave Thursday to compete this weekend • Mr. Chavez and Mr. Mena took 6th graders to Adventures in Learning at UTEP where students learned about various professions • Mr. Ramirez was a keynote speaker and gave credit to Henderson teachers • Saturday, March 10, 2018 is Henderson day at Barnes and Noble. AVID will be present; a presentation on augmented reality; piano, band, etc. As well as Internet Café • 31 kids were accepted to Silva
	<ul style="list-style-type: none"> • Encourage 8th graders to pass STAAR first time because results will be in very late

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Elizabeth Maldonado	X	Principal
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Deanna Bague		Assistant Principal
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Luis Castaneda	X	Active Learning Leader
Fernando Valdez		Testing Coordinator
Humberto Diaz	X	Special Ed Coach
April Wilson	X	Teacher
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Jose Gallegos		Teacher
Elsa Estrada	X	Teacher
Emilio Villegas	X	Business Representative
Steven Mena	X	AVID Teacher
Daniel Blanco	X	Department Head
Bradley Moore	X	Department Head
Claudia Munoz	X	Department Head
Sara Aguirre		District Member
Cynthia Martinez	X	Parent
Edna Ramirez		Parent
Bert Cisneros	X	Staff Member
Jessie Sustaita	X	Community Member
Daniel Chavez	X	Social Worker
Iveth Garduno	X	Counselor
John Martinez	X	Police Officer
Josefina Nieto	X	Parent Engagement Liaison